**URBAN MANAGEMENT ASSISTANTS OF NORTH TEXAS**

**2018 Executive Committee Meeting**

**April 20, 2018**

**Southlake City Hall**

**1400 Main Street**

**2nd Floor Executive Conference Room**

**Southlake, TX 76092**

The following members were present:

Krystle Nelinson

Laurie Garber

Andrew Kloefkorn

Lauren LaNeave

Cassie Tucker

Letecia McNatt

Imelda Speck

Hilary Cromer

1) **Call to Order and Announce a Quorum is Present**

-Krystle called the meeting to order at 12:02pm

-A quorum was present.

2) **Approval of March Meeting Minutes**

-Lauren LaNeave made a motion to approve with a second from Cassie Tucker. Approval was unanimous.

3)  **Update: ExecConnect**

- Cassie talked about the success of the event noting the high quality and positive feedback from both guests and executives. Despite not quite reaching the intended goal, 10 managers and 30 participants attended which ended up being a good ratio.

4) **Update: Wine Event**

-Letecia stated that all 96 seats were sold, $4,000 was raised for the scholarship fund, and thanks to Jones-Carter and other sponsorships, the event cost for UMANT was only $450. Krystle noted this was the biggest deposit to the scholarship fund in several years. Letecia also mentioned that UTA and UNT both had a presence at the event by purchasing their own tables, and Messina Hof was a great host as always. She said asking for 10% of proceeds from the wine bottle sales was a great idea and raised over $40 but we could better promote it in advance next year. She also recommended that the online ticket sale process be improved. She thanked everyone for showing up early to help with set-up and said it made a huge difference.

5) **Update: UMANT/PASA Brunch**

-Imelda said 19 guests were registered and while 2 panelists had to drop-out, 3 great panelists would still be attending. She asked that someone arrive between 10:30-10:45am to help with sign-in and Laurie volunteered. Imelda requested coasters from Andrew K. and agreed to pick them up in Irving that afternoon. She noted she was hoping to have 10 more guests register for the event. Krystle mentioned the event would be a great time to encourage UNT PASA students to apply for UMANT leadership positions next year.

6) **Update: May Professional Development Event**

- Lauren L. stated the event would be added to the website after the weekend’s UMANT/PASA Brunch. She listed the speakers that had been invited and said she would explore the option for box lunches. Krystle mentioned that Chick-fil-a is always a hit.

7) **Other Business**

-Laurie asked the group to email her if anyone has space to accommodate 400 guests for North Texas Regionalism Day in February 2019.

-Letecia invited everyone to events in Grand Prairie hosted that weekend.

8) **Future EC Meetings**

**-** Laurie stated that she would email the group information about the next meeting.

With no other business to consider, Krystle adjourned the meeting at 12:17 PM.

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Krystle Nelinson

President

ATTEST:

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Laurie Garber

Secretary